**Privacy Policy**

**for the website**

  **CHARITABLE ORGANIZATION «CHARITY FOUNDATION «THE PEACE COALITION UKRAINE»**

 **Introduction**

Welcome to the website of [CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» ] . We are committed to protecting your privacy and ensuring that your personal information is handled responsibly. This Privacy Policy outlines our practices concerning the collection, use, and protection of your personal data when you visit our website.

By using our website, you agree to the terms and conditions outlined in this Privacy Policy. If you do not agree with these terms, please do not use our website.

 **Aims & Objectives**

•Employees and personnel of CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» ("the Foundation") have a duty of maintaining the confidentiality of information received by them in the course of their employment or engagement. This Privacy Policy documents the confidentiality and non-disclosure duties and obligations of the employees and personnel.

•The employees and personnel of CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» will, in the course of their employment and engagement, become aware of and possess information of the CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» or of third parties disclosed to the CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» Group that is not generally known. This may include information which if disclosed could jeopardize the interests of the CHARITY FOUNDATION «THE PEACE COALITION UKRAINE». It may also include commercial trade secrets disclosure of which could harm the interests of the CHARITY FOUNDATION «THE PEACE COALITION UKRAINE».

•All employees and personnel of the CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» have a duty to keep such information strictly confidential and to use it only for the proper purposes in accordance with the law.

**Information We Collect**

 •Personal Information

We may collect personal information that you voluntarily provide to us, such as your name, email address, phone number, and postal address when you:

* Become a participant in our project.
* Sign up for newsletters or updates.
* Contact us through our website.

 •Non-Personal Information

We may also collect non-personal information, including but not limited to:

* IP addresses.
* Browser type.
* Pages visited.
* Date and time of visits.
* Referring websites.

 **How We Use Your Information**

We use the information we collect for various purposes, including:

- To send you updates and newsletters if you have subscribed.

- To respond to your inquiries or requests.

- To analyze and improve our website and services.

- To comply with legal obligations.

**Maintenance of Confidentiality & Non-Disclosure**

CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» employees and personnel:

- Must keep confidential all confidential information.

- May use confidential information solely for the purposes of performing their duties as an employee of the Foundation.

- May only disclose confidential information to persons who are aware that the confidential information must be kept confidential and who have a need to know (but only to the extent that each person has a need to know).

The employee’s and personnel’s obligation of maintaining confidentiality and non-disclosure does not extend to confidential information that is required to be disclosed by the employee pursuant to an order of a Court or any statutory authority. The employee or person will promptly notify the Organization of any such requirement to enable the Organization to take necessary action as deemed fit by the Organization in the circumstances.

**Need to Know**

Confidential information is only to be disclosed on a "need to know" basis, only when the information is necessary for the employee to perform his or her employment duties effectively.

 **Sharing Your Information**

We will not sell, trade, or rent your personal information to third parties. We may share your information with trusted third parties who assist us in operating our website or conducting our business, but they are required to keep your information confidential.

 **Purpose**

•The purpose of this Privacy Policy is to lay down the principles that must be observed by all who work with the CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» and have access to confidential information.

•This policy, where relevant, should be read in conjunction with the appointment letter and/or employment contract applicable to CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» employees and personnel, and other work rules, policies, and procedures applicable to CHARITY FOUNDATION «THE PEACE COALITION UKRAINE» employees and personnel.

  **Data Security**

We take reasonable measures to protect your personal information from unauthorized access, disclosure, alteration, and destruction. However, no data transmission over the internet or electronic storage method is completely secure, so we cannot guarantee absolute security.

 **Your Privacy Choices**

You can:

* Review and update your personal information by contacting us.
* Opt-out of receiving communications from us by following the unsubscribe instructions in our emails.

**CIRCUMSTANCES IN WHICH INFORMATION CAN BE DISCLOSED**

* With the written consent of his/her reporting superior and for a particular purpose.
* If the information is required by or under a Court order or of a statutory authority, the employee or person will promptly notify the Organization of any such requirement to enable the Organization to take necessary action as deemed fit by the Organization in the circumstances.
* Where disclosure can be justified for any other purpose. This is usually for the protection of the public and is likely to be in relation to the prevention and detection of serious crime. A request for information by the police must be carefully considered.
* The СО «СF «The Peace Coalition Ukraine» employee must be able to justify any decision when information has been disclosed.

 **Changes to this Privacy Policy**

We may update this Privacy Policy from time to time. The updated policy will be posted on our website with the revised date. We encourage you to review this policy periodically.

 **Contact Us**

If you have any questions, concerns, or requests regarding this Privacy Policy or our data practices, please contact us at <https://www.thepeacecoalition.com> та <https://instagram.com/thepeace.coalition?igshid=MzRlODBiNWFlZA==>,<https://twitter.com/4peaceco>,<https://www.facebook.com/profile.php?id=100091292625502> , <https://www.linkedin.com/company/the-peace-coalition/>.

Thank you for trusting CHARITY FOUNDATION «THE PEACE COALITION UKRAINE». Your privacy is important to us.